

Appendix A: Region of Waterloo Reserves and Reserve Funds

Name of Reserve	Type of Reserve	Source of Funding	Use of Funding	2022 Opening Balance (\$000s)	2023 Budget Contribution (\$000s)	2023 Utilization (\$000s)	10 Year Utilization (\$000s)
CAPITAL RESERVES							
Transportation Equipment Replacement	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	341	85	89	1,318
Waste Management Equipment Reserve	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	322	100	300	1,560
Facilities Management Equipment Replacement	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	19	25	57	239
Design and Construction Equipment Replacement	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	558	0	125	430
Fleet Shop Equipment Replacement	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement and software upgrades	841	148	888	2,266
Corporate Fleet Replacement Reserve	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	20,456	3,225	8,800	61,096
Fuel System Equipment Replacement	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement and site renewals	1,062	359	210	2,264
Financial Services Capital Reserve	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement and site renewals	1,020	106	753	1,241

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Airport Equipment Replacement	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	255	68	198	701
Ambulance Vehicle Replacement	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Vehicle Replacement	2,478	2,544	6,686	37,857
Ambulance Equipment Replacement	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	259	1,068	1,289	14,484
GRT Service Vehicle Reserve	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Replace non-bus vehicles	1,978	541	481	4,009
GRT Bus Replacement Reserve	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	2,679	4,645	3,777	94,976
GRT Mobility Plus Rural Replacement	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	2,511	0	252	1,713
Corporate Publishing Equipment Replacement	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	7	17	30	112
By-law Equipment Replacement	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	37	13	0	108
Computer Equipment Replacement Reserve	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	1,875	571	700	7,165

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Transit Capital Reserve	Renewal / New	Operating Budget transfers	Non-vehicle capital	5,053	5,652	10,715	48,692
Sunnyside Program Capital Reserve	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Minor Capital	811	300	1,761	6,779
Sunnyside Program Equipment Reserve	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment	1,967	159	0	0
Supportive Building Reserve Fund	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Minor Capital	132	0	0	0
Airport Capital Reserve	Renewal / New	Operating Budget transfers	Capital Budget	4,355	2,068	947	18,033
Children's Program Capital Reserve	Renewal / New	Operating Budget transfers	Minor Capital Child Care operators	624	0	0	0
Cultural Services Program Capital Reserve	Renewal / New	Operating Budget transfers	Capital Budget	3,992	1,450	752	16,374
Housing General Reserve	Renewal / New	Operating Budget transfers	Expansion of community housing supply, program stabilization, capital reserve	38,264	1,315	14,068	29,505
Information Technology Capital Reserve	Renewal / New	Operating Budget transfers	Equipment Replacement and software upgrades	2,033	700	2,147	9,566
Facilities Lifecycle Reserve (Region)	Asset Renewal	Operating Budget transfers	Facilities Renewal	4,771	19,214	28,144	200,338
WRESTRC Reserve	Asset Renewal	Room rental revenue	Capital costs of training props at WRESTC	261	25	30	300

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Transportation Capital Reserve	Asset Renewal	Operating Budget transfers	Roads and Traffic construction projects in the Region's annual Transportation Capital Base Budget program	28,235	26,426	42,476	333,082
Wastewater Capital Reserve	Renewal / New	Operating Budget transfers	Capital budget	40,562	26,754	45,507	304,602
Water Capital Reserve	Renewal / New	Operating Budget transfers	Capital budget	68,359	30,277	34,300	360,561
Water Distribution Capital Reserve	Renewal / New	Operating Budget transfers	Capital budget	1,590	659	395	2,130
Wastewater Capital Reserve	Renewal / New	Operating Budget transfers	Capital budget	3,511	273	339	2,769
Waste Management Capital Reserve	Renewal / New	Operating Budget transfers	Capital projects related to diversion activities	7,420	7,300	12,567	78,984
Public Art Reserve	Renewal / New	Contribution from projects where public art would be displayed, Operating Budget transfer	Acquisition, de-accessing, restoration or refurbishment of public art	427	75	0	0
Solar Photovoltaic Reserve	New Capital	Net of revenue generated by SPV panels offset by debt servicing and other expenses	New energy efficiency projects	1,294	283	550	1,450
Accessible Service Reserve	New Capital	Fees and charges	Accessibility initiatives	377	110	0	0

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Doon Heritage Crossroads Reserve	New Capital	Donations	Purchase of artifacts at Doon Heritage Village and Region of Waterloo Museum	251	1	0	0
Schneider Haus Reserve	New Capital	Donations	Purchase of artifacts at Josef Schneider Haus	82	0	0	0
Affordable Housing Development Reserve (SIAH)	New Capital	Housing Operating	Various Initiatives to expand Affordable Housing	10,866	2,760	12,035	45,555
Library Capital Reserve	New Capital	Operating Budget and year-end surplus	Automating library functions, and to finance other Library capital projects	1,223	0	190	819
North Dumfries Library Capital Reserve	New Capital	Donations	Capital projects in Ayr library branch	112	0	0	0
Community Planning Capital Reserve	Renewal / New	Operating Budget transfers	Capital budget	696	628	995	3,458
Human Resources & Citizen Service Capital Reserve	Renewal /New	Operating Budget transfers	Capital budget	614	707	1,568	3,907
General Tax Supported Capital Reserve	Asset Renewal	Contributions from annual Regional budget surpluses per Surplus policy	Capital budget	10,764	0	2,579	4,257
Police Equipment Capital Reserve	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	11,455	\$2,790	\$9,760	\$47,205

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Facilities Lifecycle Reserve (Police)	Asset Renewal	Operating Budget transfers	Facilities Renewal	1,673	1,500	3,321	20,350
Police Vehicles & Equipment Reserve	Asset Renewal	Operating Budget transfers, Proceeds from Disposition	Equipment Replacement	3,662	2,163	4,329	30,696
OBLIGATORY RESERVE FUNDS							
Canada Community Building Reserve Fund (Formerly Federal Gas Tax)	Obligatory Reserve Fund	Federal government transfers	Eligible Roads and Transit capital projects	13,172	17,710	23,887	194,774
Provincial Gas Tax	Obligatory Reserve Fund	Provincial transfers	Service expansion in operating budget	3,749	11,825	0	0
Transportation RDC	Obligatory Reserve Fund	RDC Collections, funded exemptions	Growth-related capital	48,774	n/a	61,867	428,295
Water Services RDC	Obligatory Reserve Fund	RDC Collections, funded exemptions	Growth-related capital	13,266	n/a	14,910	147,843
Wastewater RDC	Obligatory Reserve Fund	RDC Collections, funded exemptions	Growth-related capital	7,062	n/a	11,838	149,539
Transit RDC	Obligatory Reserve Fund	RDC Collections, funded exemptions	Growth-related capital	5,313	n/a	4,721	34,445
Airport RDC	Obligatory Reserve Fund	RDC Collections, funded exemptions	Growth-related capital	3,274	n/a	720	1,924
Operations RDC	Obligatory Reserve Fund	RDC Collections, funded exemptions	Growth-related capital	3,640	n/a	1,813	2,688
Library RDC	Obligatory Reserve Fund	RDC Collections, funded exemptions	Growth-related capital	524	n/a	228	1,573

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EMS RDC	Obligatory Reserve Fund	RDC Collections, funded exemptions	Growth-related capital	491	n/a	473	5,184
Waste Management RDC	Obligatory Reserve Fund	RDC Collections, funded exemptions	Growth-related capital	939	n/a	149	660
Police RDC	Obligatory Reserve Fund	RDC Collections, funded exemptions	Growth-related capital	3,410	n/a	839	7,260
General Government RDC	Obligatory Reserve Fund	RDC Collections, funded exemptions	Growth-related capital	(1,889)	n/a	1,324	7,518
NOTE: RDC collections in a given year forms the contributions to the reserve.							
DISCRETIONARY RESERVE FUNDS							
Brownfield Incentive Program Reserve Fund	Discretionary Reserve Fund	\$2.5M from Environmental Insurance Reserve Fund	Environmental remediation grants to be fully spent by 2026	3,179	2,377	3,257	31,187
Regional Transportation Master Plan Reserve Fund	Discretionary Reserve Fund	Operating Budget	transit service expansion and the rapid transit project.	14,451	0	3,103	3,103
Insurance - General Reserve Fund	Discretionary Reserve Fund	Operating Budget	Pay deductibles on the Region's insurance policies and self-insured risks, stabilize Regional impacts	5,293	5,417	0	0
Sick Leave Reserve Fund	Obligatory Reserve Fund	Annual payroll charges from the operating budget	Financing the liability for sick leave payouts (excludes Police)	1,632	2,312	0	0

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Workplace Safety & Insurance Board Reserve Fund – Region	Obligatory Reserve Fund	Annual payroll charges from the operating budget	WSIB related claims, rehabilitation and health and safety costs, and future liabilities for Region.	5,161	3,580	197	197
Workplace Safety & Insurance Board Reserve Fund - Police	Obligatory Reserve Fund	Annual payroll charges from the operating budget	WSIB related claims, rehabilitation and health and safety costs, and future liabilities for Police staff.	8,414	4,721	0	0
STABILIZATION/OTHER RESERVES							
Walker Woods Reserve	Other	One time bequest from the Estate of Roy Walker Roth plus interest	Stewardship of the Walker Woods Regional Forest	166	0	0	0
Equity and Diversity Initiatives Reserve	Other	Operating Budget	Approved one-time equity initiatives	4,828	602	2,428	2,428
Technology Strategic Investment	Other	Operating Budget	Strategic technology initiatives	0	1,049	0	0
Municipal Accommodation Tax Reserve	Other	Municipal Accommodation Tax	Cultural Grants	431	200	0	0
King-Victoria Transit Hub Debt Retirement Reserve	Other	Operating budget transfers related to Transit RDCs	Reduce the amount of debenture refinancing required for the KVTH	731	0	0	0

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Affordable Housing DC Exemption Reserve	Other	Operating Budget	Funding of development charge exemption for affordable housing projects	1,232	n/a	0	0
Election Reserve	Other	Operating Budget	Expenditures related to municipal elections	324	35	0	0
Strategic Plan Reserve	Other	Operating Budget	Development of Strategic Plan	277	40	0	0
Working Funds Reserve	Other	Operating Budget surplus	Meet cash flow needs	10,000	0	0	0
Employee Benefits Stabilization	Stabilization	Benefits surplus	Benefits deficit	4,198	0	0	0
Employee Benefits Stabilization - Police	Stabilization	Benefits surplus	Benefits deficit	2,380	0	0	0
Wastewater Stabilization Reserve	Stabilization	Operating Budget	Stabilization of the user rate budget, source of funding for unforeseen or emergency expenditures or revenue variances	7,406	500	0	0
Water Stabilization Reserve	Stabilization	Operating Budget	Stabilization of the user rate budget, source of funding for unforeseen or emergency expenditures or revenue variances	12,423	0	0	0

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Water Distribution Stabilization Reserve	Stabilization	Operating Budget	Stabilization of the user rate budget, source of funding for unforeseen or emergency expenditures or revenue variances.	819	0	0	0
Wastewater Collection Stabilization Reserve	Stabilization	Operating Budget	Stabilization of the user rate budget, source of funding for unforeseen or emergency expenditures or revenue variances	465	0	0	0
GRT Uniform Reserve	Asset Renewal	Operating Budget	Stabilization of employee uniform purchase cycle	514	0	0	0
Regional Voice Radio System Reserve (Police)	Other	Operating Budget	Surplus funds may be utilized to fund future system replacement and help smooth out future rate increases as determined by the Voice Radio Governance committee	1,310	0	0	0

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Reserve for Police - General	Stabilization	Contributions from annual Police budget surpluses to \$2.0 million cap.	The purpose of this reserve would be to fund unanticipated Operating Budget impacts such as an unbudgeted contractual obligation and/or to fund an unanticipated Operating Budget year-end deficit.	3,680	0	0	0
Tax Stabilization Reserve	Stabilization	Contributions from annual Regional budget surpluses to \$15.0 million cap.	Smooth tax rate increases by funding expenditures that would otherwise be financed from the tax levy; the reserve may also be used to finance one-time or other non-recurring expenditures	15,000	0	1,000	1,000

NOTE: Interest is applied to most reserves and reserve funds based on the performance of the Region's investment portfolio.